

Routine Sub- Committee

Surendranath College

POLICY

- The objective of the Routine Sub-Committee of Surendranath College is to evolve an ideal time-table which incorporates the needs and convenience of students and teachers.
- The Routine Sub-Committee prepares the Master Routine according to the academic calendar given by the University of Calcutta every year/semester.
- The Committee allocates classes to all streams, i.e., Science, Humanities and Commerce as per the requirement and availability of infrastructure, also keeping in mind the U.G.C. regulations for the Substantive and Ad-hoc teachers.
- In order to compose the routine in the pandemic period, only online classes were planned to take in the first phase. All teachers took classes either through Zoom or Google Meet in that phase.
- Thereafter a blended version of routine containing both online and offline modes were followed. It was equally applicable for tree streams – Science, Humanities and Commerce.
- The Master Routine is shaped in such a way that each semester can have online classes for 2-4 days and offline classes for 2 days in a week.
- Honours classes are arranged in the first half of a day and General classes are arranged in the second half of the day.
- In the new-normal scenario, we have started offline classes.