# Report of Promotion and Fixation Subcommittee (2017 - 2022) Surendranath College 24/2 M.G Road Kolkata-700009

# SOP of Promotion and Fixation Subcommittee

Following steps are followed by the subcommittee, from receiving promotion application (under CAS) from the incumbent to forwarding of the completely processed file to the DPI for fixation in the higher scale applied for :

- 1. The incumbent has to submit the application of promotion to the Principal through the subcommittee. The subcommittee places the applications to the Principal for further action in the forthcoming Governing Body meeting. The subcommittee also asks the incumbent to furnish the complete CAS file without delay for further processing.
- 2. After the incumbent submits the complete file to the subcommittee, a meeting of the subcommittee is convened for distribution of the file to its members for scrutiny. During the process of scrutiny, the incumbent may be called for any consultation related to the data presented in the file.
- 3. In the meantime the subcommittee seeks the names of the experts from the Government as well as from the affiliating University.
- 4. After checking the CAS file by the subcommittee members and complying with the necessary suggestions by the incumbent, the file is forwarded to the IQAC coordinator and Principal for their signatures required in the file.
- 5. After receiving the names of the experts from the Government as well as the University, the Principal arranges for a meeting date in consultation with the experts for the selection/screening of the incumbent for the promotion applied for.
- 6. After the selection/screening meeting, Principal is requested to arrange for a Governing Body meeting for further processing of the CAS file after which the completely processed file is forwarded to the DPI as per rule for the fixation of the incumbent in the higher scale applied for.

Dr. Tushar Kanti Saha Dr. Barnali Ray Basu Joint Conveners

# **Meeting Notice**

A meeting of the **Promotion & Fixation** subcommittee will be held on the **24**<sup>th</sup> **of August, 2017** (**Thursday**) at **3 p.m.** in the Mathematics Department. All members of the subcommittee are requested to attend the said meeting.

**Agenda:** 1. To chalk out plan of action of the committee for the academic year 2017-18.

2. Miscellaneous

Dr. Tushar Kanti Saha
Convener,
Promotion & Fixation subcommittee

# Excerpts of the Promotion & Fixation Subcommittee meeting held on 24/08/2017 at 3 pm:

#### **Members Present:-**

- 1. Tushar Kanti Saha (Convener)
- 2. Nitai Gayen
- 3. Jayanta Sikdar
- 4. Firdous Ahamed
- 5. Harishankar Biswas
- 6. Bilquis Begum
- 7. Bibhas Ch. Mondal (Invitee)

# **Excerpts**

#### **Short Term Plan of Action**

1. Prepare name of the candidates whose promotion is due.

- 2. Notice to be issued regarding candidates to submit their documents related to promotion (due before 09/01/2017) and M.Phil/Ph.D. incremental benefits.
- 3. Prepare checklist of documents required for promotion (different stages) and pay fixation as per government rules.
- 4. Prepare a list with details (including date of joining, date of previous promotions and tentative dates of future promotions) of all faculty members required for promotion and pay fixation.

# **Long Term Plan of Action**

- 1. Committee to remind candidates for upcoming promotion (6 months prior to due date).
- 2. Collection of official documents to be coordinated by Tushar Kanti Saha and Netai Gayen.
- 3. Prepare file for promotion and pay fixation within one month of submitting application by the candidate.
- 4. Subcommittee college office is to deal with the office of the DPI.
- 5. Initial scrutiny of the submitted documents to be done by the Sub-Committee prior to submission to IOAC.

The meeting ended with a vote of thanks.

#### Meeting Notice dt. 9-10-2018

<u>09-10-2018</u>

# **Meeting Notice**

A meeting of the **Promotion & Fixation** subcommittee will be held on the 11<sup>a</sup> of October, 2018 (**Thursday**) at 3 p.m. in the Mathematics Department. All members of the subcommittee are requested to attend the said meeting.

**Agenda:** 1. To chalk out a plan of action of the committee for the academic year 2018-19.

2. Miscellaneous

Dr. Tushar Kanti Saha
Convener,
Promotion & Fixation subcommittee

Excerpts of the Promotion & Fixation Subcommittee meeting held on 11/10/2018 at 3 pm

#### **Members Present**

- 1. Tushar Kanti Saha (Convener)
- 2. Jayanta Sikdar (Botany)
- 3. Firdous Ahamed (Physiology)
- 4. Bilquis Begum (Urdu)
- 5. Dipasree Roychowdhury (Botany)
- 6. Netai Roy (Mathematics)
- 7. Harishankar Biswas (Chemistry)
- 8. Nitai Gayen (History)

# **Excerpts**

- 1. Confirmation of the resolution of the last meeting held on 24-08-2017.
- 2. After puja vacation the scrutiny work of promotion files will be done.
- 3. Four promotional files submitted to the committee.

.Samir Biswas

- i.Sonali Ray
- ii.Baishali Pandit
- iii.Harishankar Biswas
  - 4. Committee of reviewers for the above mentioned files of teachers is selected as
  - .Dr. Barnal Ray Basu
- i.Dr. Bilquis Begum
- ii.Dr. Netai Roy
- iii.Dr. Nitai Gayen
  - 5. List of documents of requirement with the files will be prepared by DR. T.K. Saha and Dr. Nitai Gayen.
  - 6. Report of verification of promotional files will be submitted to the committee with specific notes within one month.

The meeting ended with a vote of thanks.

Meeting Notice dt. 05-03-2019

05-03-2019

**Meeting Notice** 

A meeting of the **Promotion & Fixation** subcommittee will be held on the **14**<sup>th</sup> **of March**, **2019** (**Thursday**) at **12.30 p.m.** in the Mathematics Department. All members of the subcommittee are requested to attend the said meeting.

**Agenda:** 1. To confirm the verified CAS Files of concerned teachers

2. Miscellaneous

Dr. Tushar Kanti Saha
Convener,
Promotion & Fixation subcommittee

# Excerpts of the Promotion & Fixation Subcommittee meeting held on 14/03/2019 at 12:30 pm

#### **Members Present**

- 1. Tushar Kanti Saha (Convener)
- 2. Netai Roy (Mathematics)
- 3. Firdous Ahamed (Physiology)
- 4. Bilquis Begum (Urdu)
- 5. Dipasree Roychowdhury (Botany)
- 6. Harishankar Biswas (Chemistry)
- 7. Nitai Gayen (History)
- 8. Suchandra Chatterjee (IQAC Coordinator, Invitee)

# **Excerpts**

- 1. Confirmation of the resolution of the last meeting held on 11-10-2018.
- 2. (i) File of Harishankar Biswas was checked and verified by Nitai Gayen and Netai Roy.
  - ii. File of Nitai Gayen was checked and verified by Bilquis Begum and Netai Roy.

.File of Baishali Pandit was checked and verified by Netai Roy and Nitai Gayen.

.File of Sonali Roy was checked and verified by Netai Roy and Nitai Gayen.

.File of Samir Kr. Biswas was checked and verified by Netai Roy and Nitai Gayen.

.File of Bivas Mondal was checked and verified by Netai Roy.

.File of Bilquis Begum was checked and verified by Nitai Gayen and Netai Roy.

.File of Netai Roy was checked and verified by Netai Gayen and Bilquis Begum.

.File of Pritha Mondal is under process.

- 3. We are requesting IQAC to inform all teaching members to maintain a diary and also give some information that is related to promotion and pay fixation to all teaching members.
- 4. Convener is requested to certify the members who have spent time in scrutinizing the files of the applicants.
- 5. Paramita Chakraborty of Dept. of Political Science has applied for Ph.D. benefit of 1(one) advance increment for completing it within 2 years of joining the college.

The meeting ended with a vote of thanks at 2 pm.

# Meeting Notice dt. 11-09-2019

11-09-2019

# **Meeting Notice**

A meeting of the **Promotion & Fixation** subcommittee will be held on the **18**<sup>th</sup> **of September**, **2019** (**Wednesday**) at **1 p.m.** in the Mathematics Department. All members of the subcommittee are requested to attend the said meeting.

#### Agenda:

- 1. To chalk out plan of action of the committee for the academic year 2019-20
- 2. To discuss on scrutiny of Promotion (CAS) Files of the concerned teachers
- 3. Miscellaneous

Dr. Tushar Kanti Saha
Dr. Mira Sil Ghosh
Jt. Conveners,
Promotion & Fixation subcommittee

# Excerpts of the Promotion & Fixation Subcommittee meeting held on 18/09/2019 at 1 pm

#### **Members Present**

1. Mira Sil Ghosh (Jt. Convener)

- 2. Tushar Kanti Saha (Jt. Convener)
- 3. Rathindranath Basu (Commerce)
- 6. Gautam Sinha (History)
- 7. Achinta Biswas (Bengali)
- 10. Manish Kanti Biswas (Zoology)
- 11. Gautam Banerjee (Head Clerk)

# **Excerpts**

Dr. T.K. Saha initiated the meeting and pointed out about calculation of direct teaching hours as mentioned in new CAS rules. Prof. Achinta Biswas pointed out about project supervision of ENVS of Arts faculty. He objected that language teachers may not supervise ENVS projects.

- 1. Confirmation of the resolution of last meeting held on 14-03-2019.
- 2. Dr. T.K. Saha proposed the scrutinee of promotional documents of 13 candidates who already opted for promotion. He stated already 3 candidates' submitted documents for CAS. Achinta Biswas proposed to serve a notice to other candidates of different departments opting for promotion and whose application is already passed in G.B., to submit their documents within 10 days.
- 3. T.K. Saha proposed to form a team for scrutinizing the submitted CAS files. Dr. Mira Sil. Ghosh told to scrutinize each file by one junior and one senior member within the committee. It is also suggested to opt for any faculty outside the promotion subcommittee for scrutinizing the promotional documents if required.
- 4. Last date for submission of CAS documents for remaining 10 teachers and Prof. Madhulina Bauri is fixed as 25<sup>th</sup> of September.
- 5. Dr. Mira Sil Ghosh proposed to arrange a seminar regarding new CAS rules for junior faculties. Tentative date suggested after puja vacation.
- 6. Misc. :-
- .Deadline for project submission is discussed.
- i.To keep record regarding project supervision of ENVS and other projects and also allotment of projects whose promotions are pending.

ii.It is suggested to prepare data for future fixation of pay of employees.

The meeting ended with vote of thanks at 2 pm.

#### Meeting Notice dt. 07-02-2020

**Dated** :07/02/2020

# **Meeting Notice**

A meeting of the Promotion and Fixation Subcommittee will be held on 13<sup>th</sup> Feb., 2020 (Thursday) at 2:00 p.m. in the Department of Mathematics. All members of this Subcommittee are hereby requested to make it convenient to attend the said meeting.

Dr. Tushar Kanti Saha
Dr. Mira Sil Ghosh

Jt. Conveners

Promotion & Fixation Subcommittee

# Excerpts of the Promotion & Fixation Subcommittee meeting held on 13/02/2020

#### **Members Present**

- 1. Mira Sil Ghosh (Jt. Convener)
- 2. Tushar Kanti Saha (Jt. Convener)
- 3. Gautam Sinha (History)
- 4. Prabir Kumar Bhaduri (Commerce)
- 5. Manish Kanti Biswas (Zoology)
- 6. Tanmoy Mukherjee (Head Clerk)
- 7. Suparna Das (Office staff)

# **Excerpts**

- 1. Confirmation of the resolution of last meeting held on 18-09-2019.
- 2. 11 out of 13 candidates (Amit Saha, Botany, Subhadra Ray, Zoology, Aditi Sarbajna, Zoology, Manish Kanti Biswas, Zoology, Barnali Ray Basu, Physiology, Suvrojit Banerjee, Physiology, Lalita Das, Chemistry, Reni Pal, Philosophy, Aparajita Kundu, Philosophy, Swapan Majhi, Sanskrit, Anusrita Mandal, Sanskrit, Raju Mondal, Commerce), whose promotion is pending,

who were already intimated for submitting their relevant documents previously, are selected for forwarding their names to the principal for further process of sending requisition for DPI nominee and subject expert nominee.

- 3. Decision is taken for promotion of Bilquis Begum, Ranjit Maity, Gotam Dutta and Dhiman Karmakar to proceed for further official procedure of G.B. resolution and ask them for submission of their relevant CAS documents.
- 4. One or two member(s) of promotion subcommittee will attend the upcoming workshop on CAS going to be held at Gokhale Memorial Girl's College on 27<sup>th</sup> of February, 2020. The meeting ended with vote of thanks.

#### Meeting Notice dt. 15.01.2021

A meeting of the Promotion & Fixation Subcommittee will be held on 17.01.2021 (Sunday) at 8.00 pm on the Google Meet Platform (link will be provided just before the meeting in this group). All members are requested to attend the same.

Agenda:

1. Promotion related issues of teachers.

Convenes,
Promotion & Fixation Subcommittee

Meeting link
https://meet.google.com/cpf-quqa-vfx

#### Excerpts of the Promotion & Fixation Subcommittee meeting held on 17/01/2021

#### **Members Present**

- 1. Mira Sil Ghosh
- 2. Tushar Kanti Saha
- 3. Supriya Palchaudhuri
- 4. Goutam Sinha
- 5. Achinta Biswas
- 6. Netai Rov
- 7. Nitai Gayen

#### 8. Manish Kanti Biswas

#### **Excerpts**

- 1.College office has received the name Dr.Asis Ghosh, JDPI, Education Directorate, as DPI nominee from Bikash Bhavan on 17.12.2020 for promotion under CAS of 14 teachers.
- 2. Files of maximum number of incumbents have been checked by the members of promotion Subcommittee. Few files are not checked as the incumbents didn't submit the files to the promotion Subcommittee.
- 3. Modhulina Bauri of Dept. of English will submit the file by 20<sup>th</sup> of this month. And Raju Mondal of Department of Commerce will submit the same after few days.
- 4. After completion of verification of all the files, the conveners will proceed for the next step to communicate the subject experts, nominated by IC, University of Calcutta.

#### Meeting Notice dt. 06.09.2021

A meeting of the Promotion & Fixation Subcommittee will be held today i.e. 06.09.2021 (Monday) at 8:30 pm on the Google Meet Platform (link will be provided just before the meeting in this group).

All members are requested to attend the same.

#### Agenda:

1. Promotion related issues of teachers.

Convenes.

Promotion & Fixation Subcommittee

Meetir	ng link
https://meet.google	e.com/nrz-edcp-qsu

#### Excerpts of the Promotion & Fixation Subcommittee meeting held on 06/09/2021

#### **Members Present**

1. Mira Sil Ghosh

- 2. Tushar Kanti Saha
- 3. Supriya Palchaudhuri
- 4. Rathindranath Basu
- 5. Netai Roy
- 6. Nitai Gayen
- 7. Manish Kanti Biswas

# **Excerpts**

- Dr. Asis Ghosh, JDPI, Education Directorate, DPI nominee agreed to be present on 11.09.2021 after consulting the subject nominee from the university of Calcutta for promotion under CAS of 14 teachers.
- 2. All the files of incumbents have been checked thoroughly by the members of promotion Subcommittee. File of Raju Mondal is not ready according to points suggested by the members of promotion Subcommittee Dr. Nitai Gayen and Dr. Netai Roy. He is not ready to submit the file till now to the promotion Subcommittee.
- 3. Convenes of the promotion Subcommittee will take initiatives to discuss the program schedule of the day on which the incumbents will face the screening/ selection team, i.e. on 11.09.2021.
- 4. Discussed the matter of promotion of six teachers who have been submitted the promotion proposal and rectification process has been completed by promotion Subcommittee.

Name of the six teachers

- I. Dr. Bilquis Begum (stage 3 to 4)
- Ii. Dr. Nitai Gayen (stage 3 to 4)
- iii. Dr. Netai Roy (stage 3 to 4)
- iv. Dr. Bibhas Ch. Mondal (stage 3 to 4)
- v. Dr. Goutam Dutta (stage 1 to 2)
- vi. Dhiman Karmakar(stage 1 to 2)
- GB member Dr.NitaiGayen, also member of promotion Subcommittee submitted a list of teachers whose promotion is due and they submitted the prayer to GB for their promotion. The list is given in the word format.

A meeting of the Promotion & Fixation Subcommittee will be held on 30.10.2021 (Saturday) at 8:30 pm on the Google Meet Platform (link will be provided before the meeting in this group).

All members are requested to attend the same.

#### Agenda:

- 1. Promotion related issues of teachers.
- 2. Miscellaneous

Dr. Tushar Kanti Saha
Dr. Mira Sil Ghosh
Jt. Convenors,
Promotion & Fixation Subcommittee

#### Notice dt. 30-10-2021

As requested by NR, we are postponing the meeting scheduled for today. The next date and time of this meeting will be announced later.

Dr. Tushar Kanti Saha Dr. Barnali Ray Basu **Jt. Convenors, Promotion & Fixation Subcommittee** 

#### Notice dt. 8-11-2021

Dear members, the postponed meeting is rescheduled for tomorrow i.e. 9th November in online mode using google platform at 8:30 pm.

Hope it will be ok for you all.

Dr. Tushar Kanti Saha Dr. Barnali Ray Basu **Jt. Convenors, Promotion & Fixation Subcommittee** 

Meeting link

https://meet.google.com/tbd-zwsn-hix

#### Excerpts of the Promotion & Fixation Subcommittee meeting held on 9/11/2021 at 8:30 pm:

The meeting was held in Google platform in online mode at 8pm on the 9th of November, 2021.

#### **Members Present:**

- 1. Tushar Kanti Saha (Jt. Convener)
- 2. Barnali Ray Basu(Jt. Convener)

- 3. Nitai Gayen
- 4. Netai Roy
- Amit Saha
- 6. Manish Kanti Biswas
- 7. Lalita Das

Joint Convener, Tushar Kanti Saha, shared the meeting link and presided over the meeting.

#### Following are the meeting resolutions:

- TKS conveyed that a dedicated google account has been created, by Barnali madam, for the subcommittee with the sole purpose of communications related to promotion of the faculty members and using the associated Google drive for preserving all data of the committee and other faculty members related to promotion.
- 2. 6 teachers (Nitai Gayen, Netai Roy, Bibhas Ch. Mondal, Bilquis Begum, Dhiman Karmaker and Gautam Datta) submitted their documents related to their promotion to the previous subcommittee which was scrutinized by members of the previous subcommittee and TCS and requisition has been sent to both DPI and CU for sending the names of Govt. experts and University subject experts for further action. Therefore, further checking is not needed for those documents by this committee.
- 3. TKS also informed that 3 SACT teachers (Subarna Sen, Arghya Mondal, Sankhanil Dey) applied for promotion to next category, but the processing could not be initiated as a letter to DPI office is already submitted regarding clarification of Ph.D. equivalent criteria for one of the SACT (Sankhaneel). BRB madam also reported that the IC of C.U. was consulted about the issue, who clarified that the University has no role to play regarding the promotion of SACTs. DPI office is to take all decisions related to their promotion. TKS sir proposed to appraise the matter to the Principal for further communication to DPI office regarding this.

It was also proposed to arrange for a guideline for SACT-promotion.

4. BRB madam reported about the present status of the two incomplete promotion processes, one of Raju Mondal and the other of Subhrajit Banerjee. She conveyed that, Raju Mondal has already prepared his docs for CAS as per suggestions of the Govt. expert. Suvrojit Banerjee of Physiology Dept. is also ready with his CAS file and is waiting for proper moment to resubmit it to the University nominee.

- 5. It is resolved that before sending requisition for expert names from DPI and University, a preliminary note of no objection on the CAS file of the concerned Promotion seeker for further processing will be required from the corresponding scrutineer member of the subcommittee.
- 6. NG sir reported that earlier some promotion seekers added their names in the requisition for expert names for CAS without submission of their CAS files to the subcommittee for scrutiny. It was resolved that this should not be allowed to recur in future.
- 7. NG, NR and others proposed for a workshop of teachers to be arranged for briefing the faculty members about promotion related issues and queries.

The subcommittee resolved to arrange such a workshop in the near future.

8. NG proposed that teachers, who will require promotion in future, should be included in different committees for their benefit. He also proposed that before submitting an application for promotion to principal, the concerned faculty members should show their preliminary CAS files to committee-members for justification of their preparedness.

The subcommittee resolved for production of such files for justification.

9. TKS sir proposed to issue a notice regarding submission of CAS files of 10 CAS seekers.

The meeting ended with a vote of thanks.

# **Meeting Notice: 14.02.2022**

A meeting of the Promotion & Fixation Subcommittee will be held on 15.02.2022 (Tuesday) at 2:00 pm in offline mode.

Venue: Department of Mathematics

All members are requested to attend the same.

#### Agenda:

- 1. Reporting of completion of CAS of 6 members under consideration.
- 2. Applications of upgradation of 3 members from SACT-II to SACT-I.
- 3. New applications of promotion under CAS of 7 teachers.
- 4. Miscellaneous

Dr. Tushar Kanti Saha Dr. Barnali Ray Basu **Jt. Convenors**,

# Excerpts of the Promotion & Fixation Subcommittee meeting held on 15/02/2022

#### **Members Present**

- 1. Tushar Kanti Saha(Jt. Convener)
- 2. Barnali Ray Basu (Jt. Convener)
- 3. Nitai Gayen
- 4. Netai Roy
- 5. Amit Saha
- 6. Manish Kanti Biswas
- 7. Lalita Das

# **Excerpts**

1. Confirmation of the resolution of the last meeting held on 9-11-2021.

Agenda 1:- The selection/screening meeting for the promotion under CAS of 6 incumbents (Nitai Gayen, Netai Roy, Bibhas Ch. Mondal, Bilquis Begum, Dhiman Karmaker and Gautam Datta) was held in two phases - on 9-2-2022 for Nitai Gayen and on 12-2-2022 for the remaining five. Applications of all the 6 incumbents were successfully okayed by the JDPI Mrs. Aparna Chakraborty and the respective subject experts. Part IV of their applications will be processed in the next Governing Body meeting and then forwarded to the DPI office final fixation of their posts.

Nitai Gayen, Netai Roy, Bibhas Ch. Mondal and Bilquis Begum will be promoted to Associate Professor, and Dhiman Karmaker and Gautam Datta will be promoted to Assistant Professor Stage II and Assistant Librarian Stage II respectively.

The incomplete CAS promotion process of two incumbents (Suvrojit Banerjee and Raju Mondal) in the previous selection/screening meeting dated 11-09-2021 is still pending.

It is decided that Subhrojit Banerjee and Raju Mondal will be asked to submit their completed CAS file to the Promotion subcommittee for further processing.

Agenda 2:- The three faculty members (Subarna Sen, Arghya Mondal and Sankhanil Dey) have submitted their application files for enhancement from SACT-II to SACT-I category to the Promotion subcommittee. Softcopy of one of their files has been forwarded to the JDPI Mrs. Aparna Chakraborty for her opinion and further processing.

Agenda 3 :- 7 (seven) incumbents (Dr. Adity Sarbajna, Dr. Subhadra Roy, Mrs. Madhulina Bauri, Mrs. Jyotsna Dutta, Dr. Aparajita Kundu, Dr. Reni Pal and Dr. Barnali Ray Basu) have applied

for promotion under CAS from Assistant Professor Stage-III to Associate Professor (Stage IV) for which they have submitted the Governing Body meeting resolution dated 24th of December, 2021 to the Promotion subcommittee. The 7 incumbents have also submitted their partially completed files to the subcommittee. It is resolved that they will be asked to submit their complete CAS files to the subcommittee for further processing.

The completed files of the applicants submitted to the subcommittee, for both promotions under CAS and change of category from Stage-II to Stage-I, will be distributed to the subcommittee members for further scrutiny in the following manner:-

Dr. Adity Sarbajna & Dr. Subhadra Roy - Dr. Amit Saha & Dr. Lalita Das Mrs. Madhulina Bauri & Mrs. Jyotsna Dutta - Dr. Netai Roy & Dr. Manish Kanti Biswas Dr. Aparajita Kundu & Dr. Reni Pal - Dr. Nitai Gayen and Dr. Barnali Ray Basu Dr. Barnali Ray Basu - Dr. Tushar Kanti Saha & Dr. Nitai Gayen

Agenda 4:- It was resolved that the IQAC coordinator will be requested to sign the files of all incumbents who apply for promotion under CAS, only when forwarded by the Promotion subcommittee.

It was resolved that the joint conveners of the subcommittee will brief the IQAC coordinator and the Principal about today's meeting proceedings.

It was resolved to prepare a Standard Operating Procedure (SOP) of the subcommittee as required by the IQAC.

The SOP is discussed in the meeting and a draft copy prepared.

The meeting ended at 3:45 pm with a vote of thanks.

#### List of members promoted under CAS from Aug., 2017 to Feb., 2022

Following members were promoted Under CAS in 2019

- 1. Dr. Bilquis Begum, Stage II to Stage III
- 2. Dr. Bibhas Chandra Mondal, Stage II to Stage III
- 3. Dr. Netai Roy, Stage II to Stage III
- 4. Dr. Nitai Gayen, Stage II to Stage III
- 5. Sri. Samir Biswas, Stage I to Stage II
- 6. Smt. Sonali Ray, Stage I to Stage II
- 7. Smt. Baishali Pandit, Stage I to Stage II
- 8. Dr. Harishankar Biswas, Stage I to Stage II
- 9. Smt. Pritha Mondal, Stage I to Stage II

Following members were promoted Under CAS in November, 2021:

Memo No : <u>1624-UGC</u> 4P-204-UGC/09(CAS)

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- 1. Amit Saha, Botany Stage III to Assoc. Prof.
- 2. Subhadra Ray, Zoology Stage II to Stage III
- 3. Aditi Sarbajna, Zoology Stage II to Stage III
- 4. Manish Kanti Biswas, Zoology Stage II to Stage III
- 5. Barnali Ray Basu, Physiology Stage II to Stage III
- 6. Lalita Das, Chemistry Stage II to Stage III
- 7. Reni Pal, Philosophy Stage II to Stage III
- 8. Aparajita Kundu, Philosophy Stage II to Stage III
- 9. Jyotsna Datta, Bengali Stage II to Stage III
- 10. Madhulina Bauri, English Stage II to Stage III
- 11. Swapan Majhi, Sanskrit Stage I to Stage II
- 12. Anusrita Mandal, Sanskrit Stage I to Stage II

CAS Screening/Selection Meeting held for the following members on 9.2.2022 & 12.02.2022

- 1. Nitai Gayen Stage III to Assoc. Prof.
- 2. Netai Roy Stage III to Assoc. Prof.
- 3. Bibhas Ch. Mondal Stage III to Assoc. Prof.
- 4. Bilquis Begum Stage III to Assoc. Prof.
- 5. Dhiman Karmaker Stage I to Stage II
- 6. Gautam Datta Stage I to Stage II

CAS files are under scrutiny process for the following members:

- 1. Dr. Adity Sarbajna, Assistant Professor in Zoology, Stage III to Assoc. Prof.
- 2. Dr. Subhadra Roy, Assistant Professor in Zoology, Stage III to Assoc. Prof.
- 3. Madhulina Bauri, Assistant Professor in English, Stage III to Assoc. Prof.
- 4. Jyotsna Dutta, Assistant Professor in Bengali, Stage III to Assoc. Prof.
- 5. Dr. Aparajita Kundu, Assistant Professor in Philosophy, Stage III to Assoc. Prof.
- 6. Dr. Reni Pal, Assistant Professor in Philosophy, Stage III to Assoc. Prof.
- 7. Dr. Barnali Ray Basu, Assistant Professor in Physiology, Stage III to Assoc. Prof.

Date: 24.11.2021