

Meeting Date: 31.01.2022

Agenda 1. To confirm the proceedings of the Previous Meeting dated 06.09.2021

Resolution 1. The proceedings of the meeting dated 06.09.2021 were read and confirmed.

Agenda 2. To discuss on the preparation for facing NAAC.

Resolution 2. As the college is about to face the NAAC Accreditation in a few months, there was a discussion on the summarization of the activities undertaken by the committee for the last four years and preparation of a crisp PPT for presentation.

Agenda 3. Discussion regarding the ways to increase students' participation in NCC.

Resolution 3. The committee intends to encourage the students to enroll more and more in NCC. We have an active NCC Unit and so we intend to make it a GE subject for the students to opt it as a part of their academic curriculum. To spread this awareness among the students the committee recommends organizing an awareness drive by the NCC Cadets. Prof. Biva Samadder has agreed to take the responsibility of this drive.

Agenda 4. Taking measures regarding the reopening of Offline mode of teaching.

Resolution 4. As per the Govt. of WB directive, the offline mode of education is going to begin from the coming week. Hence sensitizing the stake holders of the institution regarding maintaining physical distancing and all other Covid protocols need to be done.

As there is no agenda to discuss, the meeting comes to an end with the vote of thanks.