

**Proceedings of Special IQAC Meeting along with Academic Sub Committee on 27<sup>th</sup> June 2021 at 12 p.m. in Zoom platform to discuss about Feedback Analysis of SSS 2021**

**Members Present:**

Dr. Indranil Kar (Principal)  
Dr. Suchandra Chatterjee  
Dr. Tushar Kanti Saha  
Dr. Kausik Lahiri  
Dr. Nilansu Das  
Sri Tanmoy Mukhopadhyay  
Dr. Achintya Biswas  
Prof. Gautam Sinha  
Dr. Asis Basu  
Dr. Barnali Ray Basu  
Mr. Kousik Ghosh  
All the HODs

**Proceedings**


The principal presided over the meeting. This special meeting was called by the IQAC Coordinator of Surendranath College, and it was aimed at discussing the SSS analysis report of 2021 that was conducted during 19<sup>th</sup> to 21<sup>st</sup> May 2021.

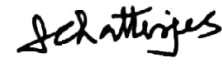
- Without much ado the principal sir directly asked all the HODs to read out the action taken by them pointwise based on the SSS analysis report sent to them previously. On 23.05.2021 these individual reports were confidentially sent to the respective departments via email.
- One by one all the HODs talked about the steps taken by them.
- The departments followed alphabetical order while presenting. Bengali was followed by Botany, Chemistry, Commerce, Computer Science, Economics, English and so on.
- After the discussion. all the 21 HODs submitted their individual departmental Action Taken Reports officially to IQAC.
- It was decided that principal along with the TCS and IQAC coordinator would meet all the faculty members of individual departments after a fortnight to learn about their realization after taking those necessary actions.
- It was also decided that faculty members of all the departments would upload their study materials in the college website soon on the full course.
- It was also decided that creation of study materials in Bengali language would be emphasized particularly for the general students
- All the departments were advised to put in extra effort for more effective mentoring of the

students.

- It was decided that after every assignment the performance of each student should be discussed individually.
- It was decided that once there is offline mode, each department would try in their own way to promote internships, field trips, industry visits, laboratory visits etc.

The meeting ended with the principal expressing satisfaction at the overall performance of all the departments in SSS 2021 and his thanksgiving note.

  
Principal  
Surendranath College  
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