

QUALITY ASSURANCE AND IMPROVEMENT POLICY

The college is committed to provide best possible education to the students to make them responsible citizen of India. It has a clearly stated policy to monitor and assess the procedures adapted for quality enhancement in imparting best education. It has a specific aim of development through coherent services rendered by all the faculty members as well as the staff members. This self-assessment procedure is validated through

i) Planning and surveillance of Governing Body & IQAC.

ii) Advices from Teachers' Council and Staff Council.

iii) Review meetings held by different sub committees.

iv) Reports submitted by respective H.O.Ds

v) Involvement and suggestions made by Students' Union.

1. Devise action plans and financial provisions for the academic year.

2. Inform all the staffs and faculty members through H.O.D.'s

3. Analyse all self appraisal reports and feedback reports.

4. Share good practice and recognize outstanding performance.

5. Rigorously monitor the achievements and failures with efforts to rectify.

1. POLICY SCOPE

The purpose of this policy is to establish guidance regarding key aims and actions relating to College quality assurance procedures.

2. POLICY AIMS The College aims to have robust and accurate self-assessment which leads to improvement.

To achieve this we must:

- Create staff confidence in the self-assessment process
- Expect all staff and members of the College community, including Governing Body members and students, to contribute to self-assessment and to quality improvement
- Operate within a coherent quality cycle. The College aims to be outstanding in all areas of college business. This is achieved through:
 - Providing opportunities for all staff to develop outstanding practice. Analyse the capabilities of our staff and provide the appropriate professional development to ensure they have the skills necessary to deliver outstanding practice.
 - Inspiring teachers to focus on the skills to deliver inspirational teaching and learning

- Analysing the SARs (Self-Appraisal Reports) of the faculties in order to form a year's programme to cater to the Career Advancement requirements of them.
- Sharing good practice across the College, in all areas of College business, through a variety of mechanisms
- Establishing the aspiration for outstanding teaching and learning
- Recognizing and celebrate outstanding performance of all staff The College aims to enable outstanding success for all its learners. The College aims to provide accurate and formative assessment and verification The College aims to carry out rigorous action planning and monitoring. To achieve this we must:
 - Devise action plans that will achieve year on year improvement
 - Rigorously monitor quality improvement plans and targets through Review meetings
 - Inform all staff, including senior management and governors on the ongoing monitoring of quality improvements

3.6 The College aims to achieve very high satisfaction for all of our learners, parents, staff and other stakeholders. This is achieved through:

- Learn from and act upon learners', parents, staff and other stakeholders' comments in surveys and forums to improve their experience
- Ensure these surveys are available in alternative formats and on the College website as appropriate in order to maximise response rates