

**Proceedings of IQAC Meeting along with Academic Sub Committee
At Chemistry Gallery
on 9th February 2022 at 12 p.m.**

Members present:

Dr. Indranil Kar (Principal)
Dr. Suchandra Chatterjee
Dr. Tushar Kanti Saha
Dr. Kausik Lahiri
Dr. Nilansu Das
Sri Tanmoy Mukhopadhyay
Dr. Achintya Biswas
Prof. Gautam Sinha, Dr
Dr. Asis Basu
Dr. Barnali Ray Basu
Mr. Kousik Ghosh
All the HODs


Proceedings

The principal presided over the meeting. Minutes of previous meeting were confirmed. The meeting was called by the IQAC Coordinator. It was mainly aimed at the preparedness of all the departments for the offline classes after the lockdown.

- It has been decided that offline classes for semester 4 & semester 6 will be functional from 15.02.2022.
- Routine for the semester will be circulated within 12.02.2022.
- Offline presence required according to the class routine of individual teachers to be provided for the period from 08.11.22 to 23.12.2022
- Librarian was requested to upload the university question papers on the college website, specifically from 2018.
- Notification to be given in college website regarding commencement of offline classes.
- Semester I internal and tutorial exams to be completed within 21.02.2022
- All the HODs were requested to convey the relevant information to the fellow teachers and fully cooperate regarding the ensuing NAAC

It was generally agreed that every department will do the needful beside their normal offline academic activities. The Meeting ended with thanksgiving by the convener and the principal.


Principal
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