

# Surendranath College

## Notice to the students of **B. Com. Even Semesters** **[II, IV & VI] Internal Assessment, 2021** and **B. Com. Part III** (both Hons. and Gen.)

For **B. Com. Odd Semesters [II, IV & VI] Internal Assessment, 2021**

All B. Com. Even Semesters [II, IV and VI] (both Honours and General) students appearing for ensuing B. Com. Semester End Examination, 2021 are asked to appear (by clicking in the following link or writing in link in address bar of the url in Google Form) for the Internal Assessment on **25<sup>th</sup> July, 2021; Sunday** as per the following schedule.

Semester	Time	Link or address
II	9.45 a.m to 10.45 a.m.	<a href="https://forms.gle/jTqV9EEBxafKArH49">https://forms.gle/jTqV9EEBxafKArH49</a>
IV	11.00 a.m to 11.45 a.m.	<a href="https://forms.gle/5K7QAgFcirjPh6RcA">https://forms.gle/5K7QAgFcirjPh6RcA</a>
VI	12.15 p.m to 1.00 p.m.	<a href="https://forms.gle/Z4853696rQE8D9FFA">https://forms.gle/Z4853696rQE8D9FFA</a>

**Step 1:** Students of Semester II and VI are asked to get ready their respective **Environmental Studies** (AECC2.1/6.1Chg), **Computerised Accounting & E-filing of Tax Return** (SEC6.1Chg) and **Project Work** (CC6.1Ch) report ready before hand in PDF format, preferably compressed through any software or website like [ilovepdf.com](http://ilovepdf.com) etc. to compress the actual PDF to shorter storage form without compromising quality and quantity of the PDF. By this process atleast 50% storage of the file will be compressed, which in turn will help you to upload the PDF file much quicker and using less internet data. Students have to re-name their respective project as their university roll number as per admit card and as mentioned in Step 2 below followed by ENVS and/or COMP and/or PROJ, like for Semester students like **\*\*\*\*\*-\*\*-0\*\*\*-ENVSorCOPMorPROJ** respectively, similarly Part III students like **\*\*\*\*-\*\*-0\*\*\*-ENVSorPROJ** respectively.

**Step 2:** Students have to enter by clicking the link or coping the address to the address space of url on the starting time of the Internal Assessment. On the front page Name of the student, Google account Por gmail ID, Name of the student, Phone number, C.U. Roll No. (in **\*\*\*\*\*-\*\*-0\*\*\*** format) and Registration No. (in **\*\*\*-\*\*\*\*-\*\*\*\*-\*\*\*** format) (as per the C.U. Examination form or admit card).

**Step 3:** Thereafter that you have to upload the Report to the Google Form link, while the report is being uploaded students may proceed to answer the MCQ type questions. Total process uploading of PDF reports and response or

answer to the MCQ type questions must be completed within the stipulated time.

The link will be open on the specified time only and if a student not able to complete on the specified time, automatic submission will be done at the end of the time. No student will be able to open the form before or after the above mentioned date and time.

The students of 2017, 2018 and 2019 registration, who have appeared in any of the earlier year internal assessment and internal assessment marks appeared in the result but failed in the Semester End Examination (80 marks) **not required** to reappear in the above mentioned internal assessment. Internal Assessment is done once only.

For **B. Com. Part III (both Hons. & Gen.) Examination, 2021**

Last date of uploading **Environmental Studies** (for both Hons. & Gen. Students), and **Project Work** [A35A] (only for Hons. students) report is Sunday, 25.07.2021 by 10.00 a.m. by following the similar process as discussed in **Step 1** above. Also they have to give information as discussed in **Step 2** above only with the exception that their C.U. Roll No. (in **\*\*\*\*-\*\*-00\*\*** format). **Link or address of Google Form is <https://forms.gle/akJ17hP2pM4RjEGu9>.**

No students will be entertained after the end of the examination date and time. No other time or chance will be given to any student.

**Note for Semester End Examination (80 marks) for Even Semester and Part III students** : It is to be noted that Semester End Examination starting from 29.07.2021 will also be conducted on Google Forms, in case of **Non-MCQ and all Part III papers** the scanned copy of the answer scrip in scanned PDF form to be uploaded in the link provided in the respective Google Form and in case of **MCQ papers** students have to follow question paper downloaded from the university website and have to give answer in Google form, e.g., if a student thinks answer to Question No. 1 is option (a), then he/she have to click or choose option (a) corresponding to the Question No. 1 in the Google form, that mean questions will not be provided in the Google form that students have to follow from University portal, only answer or response to be given in Google form instead of OMR sheet.

Link of Google form for all Even Semester End [80 marks] (II, IV & VI), and Part III [100 marks] Examinations, 2021 will be share separately in due time.

By Order