

8.8.19

✓ Proceedings of the IQAC meeting held on 8.8.19 (Thursday)
at 2 p.m. at Principals chamber with all the
members and advisors of IQAC along with the
RUSA committee members:

✓ Members Present:

1. ~~Am~~ 8/8/19 9.
2. Schetty 8.8.19 10.
3. Jhan Kanti Saha 11.
4. ~~Am~~ 8/8/19 12.
5. ~~Am~~ 8/8/19 13.
6. ~~Am~~ 8/8/19 14.
7. Rishi Chakraborty 15.
8. Banati Ray Basu 16.

✓ Proceedings:

- 1) Principal presided over the meeting.
- 2) Minutes of the previous meeting were confirmed.
- 3) The new format of the AQAR 2018-19 was critically examined.
- 4) Distribution of responsibilities (Criterionwise) was done among the members of AQAR Data Processing Committee under IQAC itself.
- 5) Distribution of responsibilities among IQAC members were done also for the academic and administrative audits ~~com~~ for the 2018-19 session.
- 6) It was decided that a new form (simplified) would be created and distributed among various departments.

To effectively start collecting the "departmental data" for the AQAR-(2018-19).

- 7) Feedback collection process from the ~~fac~~ faculty members should be started immediately as the student feedback collection process has already been completed.
- 8) It was decided that the audits would be performed externally this year. And a modification of the external audit committee was done. It was decided that Dr. Debanis Pal, Principal, Uluberia college and Dr. Indrila Saha, Principal, Basanti Devi college will act as the external members of the audit committee from this year.
- 9) Immediate budget allocation for all the sub-committees for proper functioning was proposed.
- 10) It was noted that four science departments of the college " Botany, Chemistry, Physics and Zoology " have jointly applied for the DBT Star college strengthening scheme. It was decided that IQAC will assist them in all aspects if they finally get selected.
- 11) It was decided also that the status of ~~DB~~ DST Boost application of the college will also be enquired from the competent authority. RUSA purchase status was also analysed.
- 12) It was decided that a meeting of IQAC (extended) with all the faculty members of the college would soon be held, preferably on 20/8/19 following the IC meeting on that day. The workshop in association with Borani (22/7) was appreciated and the proposal for FDP with ICFAI Schatterjes was approved.

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