

29.4.2020

✓ Proceedings of IQAE Meeting (jointly with Academic sub committee) with all the respected members and advisors held in Skype platform on 29.4.2020 at 11. a.m., (online)

✓ Members Present:

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| • Indranil Kar (Principal) | • HOD, Microbio | • HOD, Commerce |
| • Suchandra Chatterjee (Coordinator) | • HOD, Mol. Bio | • HOD, Statistics |
| • Asis Basu (member, IQAE) | • HOD, Sanskrit | • HOD, Geography |
| • Achintya Bhowmik (") | • HOD, Hindi | • HOD, P.S. Sc. |
| • Grantam Sinha (") | • HOD, Urdu | • HOD, Economic |
| • Konshik Ghosh (") | • HOD, Philosophy | • HOD, Psychology |
| • Kaushik Lahiri (advisor, IQAE) | • HOD, Sociology | |
| • Tuskar Kanti Saha (") | • HOD, History | |
| • Shibasis Banerjee (G.B, representative) | • HOD, Botany | |
| • Nilansu Das (member, IQAE) | • HOD, Chemistry | |
| • Bibhas ch. Mondal (JCS) | • HOD, Physics | |
| • HOD, Bengali | • HOD, Maths | |
| • HOD, English | • HOD, Physiology | |
| • HOD, Journalism | • HOD, Zoology | |

✓ Proceedings.

1) The principal presided over the meeting in skype.

2) Minutes of previous meeting was confirmed first.

3) The college activities after previous meeting (4.4.2020) were recorded. The activities done were;

a) On 5th April Physics Dept ~~update~~ uploaded a Statistical

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study on covid predictions under able guidance of Dr. S. Mitra.

b) All relevant links were successfully uploaded in the college website / lockdown Activity / portal.

c) ~~Significant amount of~~ amount of study materials uploaded and many faculty members started taking online classes using various online platforms.

d) On 26th April, NCC cadets completed a training program on 'Fight against ~~the~~ Covid-19' organized by Ministry of Defence, Govt of India. 22 NCC cadets and 1 associate NCC officer (all trained) has already formed a team named Covid warriors for social activities.

ex/8

4) Taking into consideration the UGC guidelines and

tentative academic calendar, it was decided that all HODs would be requested to submit a report on the % of the Honours syllabus covered immediately. They were also advised to initiate all general, SEC and AECC classes in addition to Honours classes. Online submission and consequent evaluation of ENVS projects and seminar ppt submission by the students were also recommended.

5) Principal gave a proposal of opening a Youtube channel of the college and observe the Rabindra Jayanti by posting videos ~~of~~ prepared (centrally) by students, teaching and non-teaching staff in that channel.

6) It was also decided that during 8th May - 16th May Principal, ICS and IQAC would ~~meet~~ meet each department individually to assess their individual programs and problems.

Schattarjee

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