

27.11.18

Proceedings of the IQAC meeting held on 27.11.18 (Tuesday) at 12:30 p.m. at Dept of Chemistry with all the members and advisors of IQAC.

### Members Present:

- 1) ~~Amr~~
- 2) Schettig
- 3) G. L. L.
- 4) Malini
- 5) Anis Banu
- 6) Achintya Das
- 7) Jhan Kanti Saha
- 8) Nilanjan Das
- 9) Kijir Chakrabarty
- 10) Banu
- 11) ~~Amr~~
- 12) <sup>10</sup> Gosh.

### Proceedings:

- 1) Status of AQAR was critically examined criterion wise by all the members present and minutes of the previous meeting were confirmed.
- 2) Principal presided the meeting.
- 3) Suggestions were given for little rectification under some heads of AQAR.
- 4) It was decided unanimously that after those small changes the AQAR will be placed in the upcoming UGB meeting on 10.12.2018 for approval prior sending to NAAC.
- 5) After the approval, the AQAR will be sent within December '18.
- 6) CBES committee will take care of uploading of all marks from all the departments e.g., internal assessment, Tutorial, Practical and so on.
- 7) RUSA purchase should be initiated by the RUSA committee. Requisition ~~of~~ <sup>for</sup> instruments and books should be sought from all the departments.



8) Feedback from outgoing students should be taken before their form fill up.

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