

27/07/2017

Proceedings of the IQAC Meeting held on 27.07.2017 (Thursday) at 2:00 pm in room no: 71 with all the convenors of different committees and cells. (The venue was later shifted to Math lab from room no: 71)

### Members Present :-

1. ~~Mr~~ 27/7/17
2. Suchandra Chatterjee 27.7.17
3. Purnendu Prasen Pal 27.7.17
4. Jhan Kanti Saha
5. Barnali Ray Barua. 27/07/17
6. Sonali Ray. 27/7/17.
7. Dipankar Beera 27.07.17.
8. Anindya Ghose Choudhury 27.7.17
9. Chytrus Datta 27.7.17
10. Sumita Datta. 27.07.17
11. Himadri Bhattacharyya 27.07.17.
12. Subhabrata Bhattacharyya 27.7.17
13. Susanto Kumar D. M 27/07/17
14. Sukti Chakraborty 27/7/17
15. Mira Sil Ghosh
16. Asok K. Das
17. Raju K. Das
18. Nilai Gayen 27/7/17
19. Anis Barua 27/7
20. Abanti Ghosh 27/7
21. Gouri Ghosh 27/7
22. Amar Chandra Das Ghosh 27/7/17
23. Kavish Lahiri

The meeting was presided by the IQAC chairman Dr. Indranil Kar, Principal of our college. IQAC Coordinator welcomed all the convenors and stated that for good functioning of IQAC, good performance of each and every committees and cells are primary requisite.



It was decided that all committees will arrange an internal meeting with all the members within 2nd week of August to prepare a short term & long term plans of action that is to be submitted to IQAC. After 6 months i.e. in January there would be another meeting to review the progress and a half yearly report will be submitted to IQAC. Then again another report after August meeting and so on. All the convenors were requested to be active and distribute the work load among all the members of the committee so that all the members can participate in all the activities. Kamshik Ghosh was requested by the IQAC coordinator to put all the new committee members name in the website after incorporating the names of student and non-teaching members. IQAC coordinator said that timely submission of AQAR within November is primary objective of IQAC and this should be followed every year. Hence all the committees and cells must act regularly to help in that process. All the committees and cells were addressed by the IQAC coordinator separately and discussed about their scope of activities. Next the files and minute minute books were distributed among the convenors to record their activities. The meeting ended with a vote of thanks from the coordinator, IQAC.

Schettops

IQAC Co-ordinator  
Surendranath College  
Kolkata - 700 009

