

21.8.18

Proceedings of the IQAC Meeting held on 21.08.2018 (Tuesday) at 12:00 p.m. in room no 72. with all the members and advisors of IQAC.

Members present:

1. ~~Am~~ 21.8.18
2. Schitija 21.8.18
3. Asis Basu 21/8
4. Ghoshal
5. Achintya Boray 21/8
6. Nilansu Das
7. Harish Mishra
8. Barnali Roy Basu
9. Gautam Sinha
10. ~~Gautam Sinha~~ 21/8/2018

Proceedings:

- 1) Language lab and Photography course should continue. Photography course will start from coming September, as stated by the course convenor Dr. Nilansu Das.
- 2) RUSA Committee members name should be finalised in the next G.B meeting.
- 3) All the names of the external members/experts of IQAC should be finalised and fixed in the upcoming G.B meeting.
- 4) B.A, B.Sc. (pass/hons.) internal ~~ex~~ assessment may be done by online MEA system under upcoming CBCS system.
- 5) Though Hons. exam may be done departmentally. It may not be mcq type but subjective as the Departments desire or as per recommendation of the respective UG BOSs.
- 6) Academic Audit for 2017-18 will be done under co-sponsorship of Dr. Aditya Sarbajana in absence of Anindya Shukh Choudhury.



- 7) Administrative Audit will also be done by Dr. Sarbajna.
- 8) For Gender Audit, the feedback reports will be analysed and prepared by Dr. Konshik Lahiri.
- 9) For AQAR (2017-18) submission within the stipulated time i.e., December/2017, the following members will be responsible for preparing the data criterion wise.
  - a) criterion 1, 4, 6 → ~~Dr.~~ Konshik Ghosh, Head clerk, Accountant.
  - b) criterion 2 → Ash Basu & Barnali Ray Basu
  - c) criterion 3, 5, 7 → Nilamou Das & Konshik Lahiri
- 10) Preparation should be there for sending AQAR in the new format from the next year. (2018-19)
- 11) Separate IAAC portal should be generated.
- 12) MFS should be fully implemented.
- 13) Library should be automated without delay. Principal should interact with the library sub committee for the said purpose.
- 14) Budget allocation should be made for different departments immediately for departmental purchase for CEs.
- 15) Medals & certificates will be awarded to the highest scorers from all the departments on the upcoming Teachers day.

Schatterjee

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