

11.8.17

Proceedings of the IQAC meeting held on 11.8.17 (Friday) at Dept of Chemistry with all the members of IQAC.

Members Present:

1. ~~Dr. Kar~~
2. Achintya Das
3. Pran
4. Basu
5. Anindya Suro Choudhury
6. Jolar Kanti Saha
7. Kousik Lahiri
8. Nilansu Das
9. Komit Ghosh
10. Jafar Ali Akbar
11. Santanu Das
12. Tanuj Mukhopadhyay
13. Suchandra Chatterjee

The meeting was presided over by Dr. Indranil Kar, Principal & Chairman IQAC.

Coordinator welcomed all the members.

Principal proposed to give award to the students who got rank in their final (3rd year) examination in SurenDRanath College. Regarding the action of Gender Harassment Cell, co-ordinator - IQAC reported that a guideline was introduced in 2016 by ICC on that issue. Coordinator discussed about the Academic audit in the College. In this context members decided to know the actual way to conduct such audit from Inspector of College, C.U and Principal agreed to do that. Regarding Student Feedback, Koushik Ghosh reported that there is a inbuilt software system in new software

system where student feedback system can be taken. After long discussion all members decided to take the feed-back from 3rd year students before the Test-Exam. Coordination proposed to organise a one day seminar cum workshop by inviting JDPI and other resource person on new CAS system, preparation of e-module, getting feedback etc. Members discussed about updating a note-book on 'Teachers Profile' and Koushik Ghosh will look after the matter. He will also look on the same matter about the preparation of Self-appraisal book on non-teaching staff. Koushik Lahiri will prepare the College diary in new format. Data collection form for sending AQAR-2017 will be sent to all departments by MHRD-IOAC Data Collection Committee (Academic-Year basis). Data will be collected by within 31st August, 2017 so that IOAC can upload it immediately after Pujya-Vacation. Members of the All IOAC ~~unanimously~~ members unanimously decided to start Rotational Headship in college immediately. They also resolve that head ship should be restricted to teachers joined against substantive post and after his/her confirmation. Tenure of headship may be 2/3 years. Designation of C.W.T.T as head will be decided by Governing Body and may appoint an administrative head in that ~~to~~ departments. Members also ~~also~~ resolve that Rotational Headship can be introduced from 1st September, 2017. Name of Dr. U.S. Hazra, Dr. Jushan Kanti Saha and Dr. Koushik Lahiri has to be included as advisor of IOAC. ~~Name of~~ Tanmoy Mukherjee will ~~to~~ also ~~has~~ ~~to~~ ~~be~~ ~~included~~ (as a non-teaching staff member) will be co-opt as IOAC member. Principal

will do the needfull to do so.

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